

**POLICY TITLE : KOROUA KUIA GRANT**

**POLICY NO : 2.1**

**POLICY STATEMENT:**

The Trust shall support Koroua Kuia by way of grants.

It is felt that Koroua Kuia should be supported by the Trust for their long standing contributions to the whenua and the Trust.

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**1.0 Scope:**

Registered Owners and Beneficiaries of the following Maori Land blocks:

- Te Hanga A8
- Te Hanga A9
- Te Hanga A10
- Sec 71 Block XII Tapapa SD

**2.0 Responsibility:**

The trustees of Te Hanga South Lands Trust are responsible for ensuring this policy is implemented.

**3.0 Associated Documentation:**

- Te Hanga South Lands Trust Deed
- Koroua Kuia Grant Application Form
- Financial Management Policies and Procedures

**4.0 Procedures:**

Koroua Kuia Grants will be made using the following guidelines.

**4.1 Determination of Koroua Kuia Grant**

4.1.1 The trustees shall:

- (a) determine the amount of the Koroua Kuia Grant
- (b) set the date applications shall open and close
- (c) set the date payment of the grant shall be made
- (d) receive and consider grant applications
- (e) accept applications and approve payment of grant if conditions have been fully met
- (f) accept applications from the partner of a deceased shareholder who has a 'lifetime interest in the shareholdings'. The partner must provide the appropriate documentation from the Maori Land Court.
- (g) decline applications if conditions of grant have not been fully met

4.1.2 The Trust Administrator shall:

- (a) receive grant applications
- (b) ensure correctness and completeness of information
- (c) check and confirm applicant is a current registered or beneficial owner in one or more of the blocks governed by the Te Hanga South Lands Trust
- (d) check and confirm applicant is the partner of a deceased shareholder who has a 'lifetime interest in the shareholdings'.
- (e) maintain a Koroua Kuia Register and update it if and where necessary
- (f) provide a list of recipients eligible to receive a grant to the trustees for approval

- (g) prepare and process grant payments in accordance with financial management policies and procedures

## **4.2 Notification**

4.2.1 In the year in which a Koroua Kuia Grant is to be made:

- (a) a panui and application form will be sent to owners on the Koroua Kuia Register inviting them to apply for a grant
- (b) a panui will also be placed on the Te Hanga South Lands Trust website

## **4.3 Eligibility**

4.3.1 The recipient of a Koroua Kuia Grant must:

- (a) be 60 years of age or older as at the date nominated by the trustees.
- (b) be a current registered or beneficial owner in one or more of the blocks governed by the Te Hanga South Lands Trust **or** be the partner of a deceased shareholder who has a 'lifetime interest in the shareholdings'.
- (c) provide proof of age (*e.g. a copy of a driver licence, passport, Super Gold Card, Birth certificate, or Justice of the Peace seal*), residence and bank account details.
- (d) fully complete the Koroua Kuia Grant Application Form.

4.3.2 Where the recipient is a member of a Whānau Trust, the Koroua Kuia Grant Application must also be endorsed by a trustee of the Whānau Trust.

4.3.3 If a recipient is an owner in more than one block governed by the Te Hanga South Lands Trust, only one application can be submitted.

4.3.4 Trustees may verify an applicant is 60 years or older at the time of application.

4.3.5 Where an application has been approved for payment and the applicant dies before the grant is processed, the grant shall be payable to the estate of the applicant for the current year.

4.3.6 Payments to owners residing overseas require a New Zealand bank account.

4.3.7 *A person who has a lifetime interest in the shareholding of a deceased shareholder is eligible to apply for a Koroua Kuia Grant. The person must provide the court order from the Maori Land Court stating their lifetime interest in a block administered by Te Hanga South Lands Trust.*

## **4.4 Payment of Koroua Kuia Grant**

4.4.1 Payment of a Koroua Kuia Grant shall be:

- (a) in the name of an owner or the partner of a deceased owner who has a proven 'lifetime interest' (i.e. in the name of the applicant or, where the applicant is a beneficiary of a Whānau Trust, in the name of the Whānau Trust).
- (b) direct credited to the applicant or Whānau Trust bank account number stated on the application form. Payment by cheque will be an exception.
- (c) Payments to owners residing overseas require a New Zealand bank account.

4.4.2 A notice advising the outcome of the grant application will be sent to the applicant.

4.4.3 Recipients of a grant will be provided with a Distribution Statement & Remittance Advice for income tax purposes.